



SELECTMEN'S MEETING MINUTES

Sept. 08, 2015

ATTENDANCE: Selectman Brian Robischeau, Selectman Rich Zacher, Selectman Bill Nelson, Marilou Maclean, Laurie Champy, Rose Zacher, Ed Nason, Ed Comeau, Tom Hill

- **Approval of Minutes:**

***MOTION:** Selectman Nelson made a motion to accept meeting minutes from 08/25/2015 as presented, Selectman Zacher seconded, all in favor, motion carries.*

***MOTION:** Selectman Zacher made a motion to accept meeting minutes from 08/29/2015 as presented, Selectman Nelson seconded, all in favor, motion carries.*

***MOTION:** Selectman Nelson made a motion to accept Nonpublic meeting minutes from 08/11/2015 and 08/25/2015 as presented, to be sealed for 2 years, Selectman Zacher seconded, all in favor, motion carries.*

- **Treasurer:** Marilou Maclean gave bank balances and also presented an updated copy of the Town Budget.
- **Tax Collector:** Rose Zacher stated that reminder letters for past due taxes were sent out in the mail on 08/28/2015.
- **Administrative Assistant:** Laurie Champy stated that that the letters seeking budget requests for 2016 were issued.
- **Planning Board:** Ed Comeau stated there is nothing new to report. The next scheduled meeting is Sept 17, 2015 at 6:30pm
- **Code Enforcement:** Ed Nason stated that Mr. Weele has written and requested that the Selectmen review Ed Nason's computations for the assessment of his Timber Tax from the recent lumbering of his property on Garney Road. The Selectmen will review and respond prior to the next BOS meeting scheduled for Sept 22, 2015.
- **Road Agent:** Ed Nason stated that the dirt portion of Lyford Rd will be graded soon. Ed Nason stated that the new Propane Tank for the Town buildings has been buried but still needs the underground piping work completed. He is planning to put in curb stops and a Whip to help identify the

location of the tank. Selectman Nelson will contact White Mtn Oil & Propane to seek acquiring copper piping for the underground connections. Ed Nason will provide necessary measurements to Selectman Nelson.

Ed Nason said that crack sealing on the roads has begun.

Ed Nason and Selectman Robischeau will meet sometime within the next month to review numbers in preparation for the upcoming budgetary process.

- **Conservation Commission:** Tom Hill stated that the Conservation Commission has written a letter to the Selectmen expressing their favor of pursuing the 250+ acre Hunter Land parcel.
- **Heritage Commission:** Marilou Maclean stated that the next meeting is Sept. 09, 2015.
- **Cemetery Trustees:** An email was received from the surveyor stating that the wording for the Deed is completed and that the Mylar is ready to be picked up. Selectman Zacher volunteered to pick up the Mylar on Thursday so copies will be on available for the walk and meeting on Saturday, Sept 12th.
- **Website Statistics:** Rose Zacher stated that the website traffic and number of subscribers has increased since monitoring began in 2013.
- **Old Business:** There is a town wide walk scheduled, weather permitting, on Saturday, Sept 19 at 9am at Hunter Land. The purpose of this walk is to bring awareness to the public of the property and to help determine a more exact location of the Cemetery. There will be a Selectmen's meeting following the walk at 10:30am at the Townhouse Building where light refreshments will be served. This will be a time to have questions answered. Marilou Maclean will submit an article to be published in the paper with this information and the sandwich board will be placed out front of the Town Office bldg this weekend. The Selectmen worked on cleaning the office building windows and the carpets, there is a noticeable improvement.
Selectman Zacher stated that he spoke with the current contracted roofer and it was made clear that he would be unable to perform the job. The Selectmen discussed trying to find someone else available this season to complete the work. Selectman Nelson will call Geary Ciccarone about the roofer he recommended.
Selectman Robischeau reviewed the Motions that were made at last Saturday's special Selectmen's meeting. The Selectmen signed and executed a Deed Waiver so Diana Peckham can cease the deeding process already in motion. Marilou Maclean offered to deliver original signed copy of Deed Waiver to Attorney Laura Spector Morgan.
Ed Comeau presented copies of anticipated County Tax Rates that were given to him from the delegation. He also gave information about three upcoming back to back meetings at the Carroll County Complex scheduled for tomorrow Sept 09 beginning at 9am.
Selectman Robischeau will complete the CIP survey and circulate to Selectmen Zacher and Nelson prior to Saturday.
The Selectmen will work on information from George regarding Assessing contracts prior to the next BOS meeting.
There was discussion about the potential advantages of installing meters on various town buildings to monitor specific propane usage for the year. The buildings of discussion are the Town Office Bldg, the garage, the Schoolhouse and the Townhouse.

MOTION: Selectman Nelson made a motion to have 4 propane meters installed, Selectman Robischeau seconded, Selectmen Robischeau and Nelson voted yes, Selectman Zacher No, motion carries.

- **New Business:** The Selectmen had a discussion about the crucial role that the Assessor Clerk performs for the Town. Prior to removing Jessica Robischeau from the Assessor Clerk position per her request and promoting George Nick, currently holding the Assistant to Assessor Clerk position, the Selectmen decided they need to have a means to audit George's completed work. Selectman Robischeau will contact Avitar to inquire about their availability and the cost associated with them performing a half day audit. In addition, Selectman Zacher will contact Craig Nichols. It was suggested that the Selectmen also consider input from the existing Assessor Clerk and perhaps have her perform a spot check of his work. The Selectmen will make a decision about George's role following their findings from the audit.
- Bills were reviewed and checks were signed.

Meeting adjourned 8:10pm.

The next regular scheduled Selectmen's meeting is Sept 22, 2015 at 6:30pm.

Respectfully Submitted,

Laurie M. Champy
Administrative Assistant